

# WRIGHTINGTON PARISH COUNCIL

At the Meeting of the Council of the Parish of Wrightington held on Monday 16 September 2013 at Appley Bridge Village Hall at 7.30pm the following were present:

Councillors: Mrs J Burton (Chairman), Mr F Johnson, Mr P Gartside, Mr F Hodgkinson, Mr J Clinch and Mr I McRae.

## OPEN FORUM

(At this point in the Meeting members of the public present can report, ask questions, raise issues and make observations on parish matters or items appearing on the Agenda. Reports will also be received from the Police, District and County Councillors if attending – Once open forum is closed the Chairman will only suspend standing orders to allow public participation in extreme circumstances.)

**Public Present** – The footway is crumbling on Mossy Lea Road in front of 288-290. There is a pot-hole in the carriageway on the left hand side of Rigbye's Bridge, Mossy Lea Road, which is dangerous for cyclists and elderly people on mobility scooters. The grass verge on the left hand side when exiting Derby House, is very overgrown. The grass verge is encroaching on to the footway between 246-248 Mossy Lea Road and also from Boundry Lane to the telephone box on the same side of the road as the BP garage and requires siding back. The large red van parking on the grass verge in front of the flats at Mossfields is damaging the trees and disturbing the crab apples, it is also reversing out onto the main road which is considered very dangerous. The van also casts a large shadow into the flats in this block. Borough Council officers have seen the vehicle parked and are aware that this is an issue.

**50. APOLOGIES** – None as all currently serving Councillors were present.

**51. DECLARATIONS OF INTEREST** – Members were asked to consider any personal/prejudicial interest they may have to disclose in relation to matters under discussion at the Meeting. There were no declarations at this point in the meeting.

**52. MINUTES** – The Minutes of the Meeting of the Parish Council held on Monday 15 July 2013 had been circulated in advance of the Meeting, were accepted as a correct record and signed by the Chairman.

**53. UPDATE/PROGRESS WITH ISSUES RAISED AT THE PREVIOUS MEETING** – A question was raised with regard to not reporting the names of complainants in the Minutes. It was confirmed that the Parish Council had always dealt with complaints in this manner to avoid the possibility of repercussions.

It was confirmed that Paul Cornwell will be asked to re-bed flags at the bus shelter at the junction of Mossy Lea Road and Chisnall Avenue.

## **54. CORRESPONDENCE/INFORMATION ITEMS**

Items reported to, and noted by, the Council – no decision required: REPORT 1 – page 4 – ACCEPTED.

Items requiring discussion, observations or action by the Council:

- a) Notification of, and invitation to send a representative to, the LCC Parish & Town Council Conference, Saturday 9 November 2013, County Hall, Preston – THE CLERK WILL ATTEND.
- b) Notification Councillors Code of Conduct Training and Workshop Session has been arranged by West Lancs. BC for Wednesday 20 November, 7:30pm. Derby Street, Ormskirk – NOTED.
- c) Notification of an updated Annex to the Councillors Code of Conduct from West Lancs. BC and a request that the Parish Council adopt the annex – RESOLVED: THE PARISH COUNCIL ADOPTED THE UPDATED ANNEX TO THE COUNCILLORS CODE OF CONDUCT.
- d) Notification that West Lancs. BC wish to adopt an Armed Forces Community Covenant in partnership with Parish Councils and an enquiry to determine if you wish to be a signatory – RESOLVED: THE PARISH COUNCIL AGREE TO BEING A SIGNATORY.
- e) Notification the audit for the financial year 2012/13 has been completed, the only matter arising being the omission of 'No' in one box on the Return. No further matters found – NOTED. RESOLVED: THE COUNCIL NOTE APPROVAL OF THE EXTERNALLY AUDITED ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2013, WITH ONE ISSUE ARISING.

- f) Update with regard to parking provision at Mossfields – THE COUNCIL WILL REQUEST THAT THEY PROGRESS PARKING PROVISION IN-FRONT OF BLOCKS 1-4, 5-8 AND CONTINUE TO PURSUE PROVISION IN-FRONT OF 9-12 IN DUE COURSE.
- g) Response to Parish Council objections to diversion of part of public footpath No5, Wrightington – RESOLVED: THE PARISH COUNCIL WILL NOT BE WITHDRAWING THEIR OBJECTIONS. THEY DO NOT AGREE WITH THE PROPOSALS. THE COUNCIL BELIEVE THE POND HAS ALWAYS BEEN IN THE FIELD AND DO NOT BELIEVE A CHANGE OF USE HAS EVER BEEN OBTAINED TO CHANGE THE FIELD TO A GARDEN. LCC MUST NOW PROCEED AS THEY FEEL NECESSARY.
- h) Reports of problems experienced by residents as a result of parked cars and blocked pavements on Mossy Lea Road – THIS PROBLEM SEEMS TO HAVE EASED SLIGHTLY SINCE THE OBSTRUCTION WAS BROUGHT TO THE ATTENTION OF THE RECRUITMENT AGENCY BY A RESIDENT. THIS WILL BE MONITORED.
- i) Response to grass verge cutting complaints in the Parish – THE CLERK WILL ASK ANDREW BURROWS AT LCC FOR DETAILS OF THE SPECIFICATIONS OF THIS DEFERRED FUNCTION TO WEST LANCS. BC. THE COUNCIL BELIEVE THE WIDTH OF THE CARRIAGEWAY IS STOCK TO STOCK AND QUESTION THE HEALTH & SAFETY IMPLICATIONS OF OVERGROWN GRASS VERGES.
- j) Positive response to all the Parish Councils requests for deletions and alterations to the clauses contained within the Lease for Mossy Lea Village Hall. Confirmation a new lease is being written-up, for signing by the Parish Council as agreed, incorporating the requested amendments – RESOLVED: THE COUNCIL WILL CONFIRM THEY ARE HAPPY WITH THE PROPOSED AMENDED TERMS AND WILL AWAIT THE LEASE FOR SIGNING.
- k) Notification that, and request for comments from, the Peter Lathom Charity on the proposed revised Scheme now agreed in draft by the Trustees for submission to the Charity Commission – THE PARISH COUNCIL REPRESENTATIVE ON THE PETER LATHOM CHARITY, COUNCILLOR CLINCH, BELIEVES THE REVISED SCHEME IS ACCEPTABLE.
- l) Notification West Lancs. BC will be commencing a review of polling places in Oct - NOTED
- m) Notification of, the forthcoming introduction of Individual Electoral Registration – NOTED.
- n) Late items received which may require discussion/action/observations
  - i) Request for confirmation that the Parish Council spent all last years concurrent grant on concurrent functions prior to the release of the second half of this years grant – THE CLERK CAN CONFIRM THIS.
  - ii) Copy of the Environment Directorate Commissioning Plan for West Lancs. – NOTED.
  - iii) Details of the Central Lancs. Highways & Transport Masterplan – NOTED.
  - iv) Details of the status of the road leading to Martin House Farm – Church Lane is adopted, the lane to the Farm remains Church Lane until approx. halfway down when it becomes Martin House Lane which is adopted then, outside Martin House Farm the lane changes to Church Lane again but is unadopted – NOTED.
  - v) Confirmation that all the land owners are now known in relation to footpath 21, Moss Lane to Mossy Lea Road. One of the landowners is unhappy with the upgrade. Evidence to support continued and historical equestrian use and also use by non-mechanically propelled vehicles would be extremely useful with the upgrade. Forms supplied.

## **55. HIGHWAYS AND ENVIRONMENTAL MATTERS**

- Inconsiderate parking on Skull House Lane on Saturdays when dancing classes take place is causing problems for local residents who find the pavements obstructed.
- The Clerk will request an update from Andrew Davies, LCC, on drainage work and work to improve the smooth road surface on Mossy Lea Road, near Raby Fold Farm.
- Councillor Johnson has reported a number of street lighting faults all showing under investigation on the LCC website.
- Public footpath No.21 – Moss Lane to Mossy Lea Road – very overgrown.
- The Clerk will request regular meetings between LCC, WLBC and the Parish Council.
- Pot-holes on Church Lane and Skull House Lane remain a source of complaint.
- Overgrown hedges on Mossy Lea Road, opposite No. 372 and opposite lamp posts 251/252 will be reported.
- It is now 23 weeks since the last road sweep, with the previous one being 23 weeks prior.
- Unsatisfactory grass verge cutting in the Parish remains an issue.

- The rusty railings on Rigby's bridge need painting.
- The large gate at the entrance to the playing fields adjacent to Mossy Lea Village Hall has dropped and the latch may be faulty as it now does not fasten easily.
- The question of the Parish Council making small grants to organisations in the Parish was raised. It was confirmed that grants are made throughout the year when a request is received.
- There is a branch off a tree on Bentley Lane, Heskin which could cause an accident.

**56. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES – NOTHING TO REPORT.**

**57. PARISH COUNCIL VACANCY** – An application has been received from a lady resident of Skull House Lane. The Council agreed to invite the applicant to the next Parish Council Meeting to listen to, and view, the content and conduct of a Parish Council Meeting following which the applicant will be appointed with effect from the November Meeting should she wish to proceed.

**58. VILLAGE HALLS**

MOSSY LEA – £20 received for Craft Class. Lead theft and damage to roof – repairs are estimated in the region of £500. Councillors agreed to view CCTV footage, the Police will be informed **RESOLVED: AN INSURANCE CLAIM WILL BE SUBMITTED FOR THE DAMAGE.** Update on Computer Classes – approx. 20-30 people have expressed an interest in various classes. The Clerk will collate the classes, days and times required and determine who will teach the classes and when. ICAN have agreed to ensure all the computers are working and the software is up to date before classes proceed.

APPLEY BRIDGE – Terms & Conditions for use of West Lancs. BC Capital Bid, for signing. **THE CLERK WILL CONFIRM ACCEPTANCE OF THE TERMS AND CONDITIONS.** The Village Hall Committee Meeting will be held on Monday 30 September at 8 pm.

Notification from E.on that smart meters can be fitted in both village halls – **RESOLVED: SMART METERS WILL BE REQUESTED.** The quotation for Thermostats in both Village Halls is approx. £200-£250 per village hall **RESOLVED: WIRELESS THERMOSTATS WILL BE FITTED IN BOTH HALLS AND A CONSTANT TEMPERATURE WILL BE MAINTAINED THROUGHOUT THE WINTER AS THIS IS LIKELY TO PROVE MORE ECONOMICAL THAN THE CURRENT OPERATING SYSTEM.** Both Central Heating Systems will be serviced over the coming months for winter – **NOTED.**

**REMEMBRANCE DAY ARRANGEMENTS** – The Clerk confirmed that the Road Closure Order has been applied for and Policing requested. It will now be determined who will be conducting the service and once confirmation of the road closure is received invitations will be sent as necessary and details for the day will be sent to the uniformed organisations taking part. The Village Hall will be booked and pop, crisps and refreshments will be purchased as required.

**59. STANDING ORDERS** – **RESOLVED:** In Accordance with Standing Order No 19, Standing Order No 18 was suspended to allow the remaining items of business to be conducted.

**60. PLANNING** To discuss the following applications:

**Planning Applications during summer recess for ratification – REPORT 2 – page 5 - RESOLVED: DECISIONS APPROVED.**

- 1) 2013/0890/FUL Retention of Wi-Fi aerial. Wrightington Hotel & Country Club, Moss Lane, (Case 1398130) Wrightington. **NO OBJECTIONS.**
- 2) 2013/0899/FUL Extension to existing drop kerb. Grove Lodge, Hall Lane, Wrightington. (Case 1398134) **NO OBJECTIONS.**
- 3) 2013/0710/OUT Outline – Erection of 4 affordable dwellings (all matters reserved). Higher Broadhurst Farm, 5 Broadhurst Lane, Wrightington. **NO OBJECTIONS TO THE PROPOSALS IN PRINCIPLE PROVIDED CONDITIONS ARE ATTACHED TO THE PLANNING PERMISSION AS FOLLOWS: THAT THE APPLICANT SIGNS A LEGAL AGREEMENT THAT THE DWELLINGS WILL REMAIN AFFORDABLE HOMES IN PERPETUITY AND, THAT SPECIFIC CRITERIA MUST BE APPLIED AND SATISFIED TO ENSURE THAT OCCUPANCY OF THE DWELLINGS IS RETAINED FOR THE BENEFIT OF THE LOCAL COMMUNITY. FURTHERMORE, THAT A CONDITION BE ATTACHED**

REMOVING ALL PERMITTED DEVELOPMENT RIGHTS, BOTH NOW AND IN THE FUTURE, THUS ENSURING THAT THE DWELLINGS ARE NOT ENLARGED OR EXTENDED IN THE FUTURE AND RETAIN THEIR AFFORDABLE HOMES STATUS WITH ALL RIGHTS TO BUY IN THE FUTURE EXCLUDED.

**61. LANCASHIRE ASSOCIATION OF LOCAL COUNCILS** – Notification of agreed pay scales for Clerks from 1 April 2013 – Notification that following the survey on Quality Council Schemes recommendations are now being prepared – Request that the Council be more specific about which housing officer they would like to attend the October LALC Area Committee Meeting CATH PULFORD, TO DISCUSS HOUSING/PARKING AT MOSSFIELDS – September Newsletter – LALC accounts for year ending 31/3/13 – LCC winter gritting leaflet – NOTED.

**62. ACCOUNTS** - To receive the following list of accounts for Approval:

**Payments during summer recess for ratification – REPORT 3 – page 5 - PAYMENTS APPROVED.**

**Payments:**

BDO LLP	Audit Fee for the 2012/13 financial year audit	£120.00
E.on	Electricity ABVH	£105.07
Mrs C A Cross	Clerk's Salary – Net	£587.23
HM Rev & Customs	Tax due by Clerk	Nil

**Receipts:**

HM Rev & Customs	BACS – VAT Refund	£1160.35
West Lancs. BC	2 <sup>nd</sup> Part Parish Precept	£2002.00

RESOLVED: That payment and receipt of the above accounts be approved.

**63. DATE AND VENUE OF NEXT MEETING**

RESOLVED: That the next Meeting of the Parish Council will be held on Monday 21 October 2013 at Mossy Lea Village Hall at 7:30 pm.

Minutes 50 to 63 will be accepted as a correct record and signed by the Chairman at the Meeting to be held on Monday 21 October 2013.

Members of the Public and Press are welcome to attend

Meeting Closed: 10:25 pm

Chairman:

Date:

**REPORT 1**

- a) Notification permission GRANTED for extensions and alterations to existing bungalow to form two storey dwelling. (Extension of previous permission). Overdale, Robin Hood Lane, Wrightington.
- b) Notification permission GRANTED for erection of 6 dwellings. Motocraft Engineering Ltd, Mill Lane.
- c) Notification an APPEAL against the decision of West Lancs BC to refuse permission for one detached 3 bedroom bungalow, Tunley Moss Stables, Tunley Moss, has been submitted to the Secretary of State. NOTED – THE PARISH COUNCIL SUPPORT THE BOROUGH COUNCIL OBJECTIONS.
- d) Notification from WRAT pack about the outline application for 4 affordable homes off Broadhurst Lane.
- e) Following a report from a concerned resident of Wrightington - Confirmation from the planning officer who dealt with the Wind Turbine at Wrights Covert that West Lancs. BC are not aware of any further activity in relation to this proposal and that to date no appeal against the decision has been submitted (dated 11/9/13)
- f) Following a report from a concerned resident of Wrightington - Confirmation from West Lancs. BC enforcement officer that there are on-going investigations into reports of army games and paintballing at Wrights Covert and that the Councils report will be forwarded to the case officer.
- g) Notification of the following road closures – details circulated as they have been received:- 25/7/13 at Roby Mill to Appley Lane South, due to cable work – 4/8/13 6am-5pm due to the Ironman Event – 15/9/13, 20 metres either side of the railway bridge on Mill Lane, 8am-4pm, to allow engineering works to be carried out on the bridge.

- h) Notification of the consultation by West Lancs. BC, Balancing the budget 2014/15 – your views.
- i) Confirmation reported overgrowth on Footpath 21, Mossy Lea Road to Moss Lane, is being investigated.
- j) Notification from Jo Turton (new role – Interim Chief Executive) that Steve Browne has been appointed as the Interim Executive Director for the Environment to fill her role.
- k) Notification from Lancs. Fire & Rescue Service of the publication of their “Performance Report and Action Plan 2013 – incorporating Emergency Cover Review. Can be viewed online.
- l) Invitation to comment by the Open Spaces Society on their Draft Strategic Plan for 2013-2018.
- m) Notification of Sefton Councils Local Plan consultation.

## **REPORT 2**

The following applications received, observations were as follows:

- 1) 2013/0744/FUL – Raise existing forecourt canopy from 4.5 m to 5.4m between ground level and underside of canopy. BP Connect, Crow Orchard Service Station, Crow Orchard Road, Wrightington. NO OBJECTIONS.
- 2) 2013/0802/FUL – Two storey side extension. 71 Glenside, Appley Bridge. NO OBJECTIONS.
- 3) 2013/0749/FUL – Re-surfacing of existing car park, including drainage installation, landscaping and lighting. IKO plc, Appley Lane North, Appley Bridge. NO OBJECTIONS.
- 4) 2013/0868/FUL – Single storey side extensions to side and rear. 4 Broadhurst Lane, Wrightington. NO OBJECTIONS.

## **REPORT 3**

Paid during the summer recess:

Collins & Darwell	Printing Newsletters 2013	£100.00
Dave Proe	Amenity Cuts – Grass ABVH – Weed Spray MLVH/ABVH	£308.00
United Utilities	Water supplied ABVH	£56.65
C A Cross	Clerk’s Salary (Net)	£587.23
HM Rev. & Customs	Tax due by Clerk	Nil
British Gas	Gas supplied ABVH	£201.40
D/D – Eon.	Electricity supplied MLVH	£115.43